

Georgia Master Gardeners in DeKalb County

Reporting Master Gardener Hours - What Counts?

All Master Gardener hours

- Must help DeKalb Extension/Master Gardener Program and the Community
 - Should involve education
 - Should involve the public - adults and/or youth
 - Should be visible

INTERNS:

- Must complete a minimum of 50 hours during the first year, which *must* include the following:
 - 24 hours of phone duty in the Master Gardener Office
 - 6 hours (two sessions) at EEC workdays
 - 20 hours working at an assigned and approved DeKalb Extension project site
- Any hours over this are negotiable with the Program Coordinators - and encouraged!

VETERANS:

The first 25 hours each year must be done in DeKalb County. Acceptable activities include:

- Phones at Extension Office
- EEC Workdays - 4-6 available each year
- Hours at any approved project site(s) in DeKalb
- Food Committees
 - Quarterly Meetings
 - Awards Ceremony
 - Training Classes - Refreshments
- On-line Newsletter (to be developed soon)
- Office tasks at Extension or Master Gardener office
- Extension Leadership Committees
- Speaking to community, school or civic groups in DeKalb (must be listed on annual report)
- Advisory Board for Georgia Master Gardeners in DeKalb
- State Advisory Board - GMGA
- Research/writing/editing for local Extension publications
- Media - to market Georgia Master Gardener Program in DeKalb and Extension
- Participating at DeKalb Extension Exhibits/Clinics (maximum of 10 hours until after first 25 hours)
 - SE Flower Show
 - Home and Garden Show - Cobb Galleria
 - Plant Doctor Clinics
- Project Leaders for approved Georgia Master Gardeners in DeKalb projects

- Educational Consultations: limited to no more than 10 hours (Can report any additional consulting hours after your initial 25 hours)
- Special Community or School Educational Events (Need to be representing Extension as a volunteer)
 - Arbor Day
 - Compost Day
 - Recycling Day
 - Earth Day
- Mentoring DeKalb Extension Interns
 - Phones
 - Project sites (DeKalb County)
 - As a “phone buddy” during training year
- Fundraising Activities - as a member of Georgia Master Gardeners in DeKalb

After 25 hours, can be more flexible, volunteer in other areas, but must still be education-related activities for the public:

- Working with other Garden Societies, e.g. Rose Society, while representing the Georgia Master Gardener Program
- Educational Newsletter - Writing, researching, editing educational materials for civic/community newsletters relating to gardening, landscaping, or the environment
- Assisting DeKalb schools and/or churches/ with grounds projects and beautification
- Assisting with DeKalb senior care facilities to teach the elderly or to assist with grounds projects
- 4-H: Assisting DeKalb 4-H Program with youth project competition or special events
- Education - classes, training - for own improvement; Can include up to 10 hours of training utilized to improve Master Gardener expertise (must list on Annual Report)

What doesn't count?

- Plant sales set up to raise money for or to benefit any other gardening group (outside Extension); unless there was prior approval or unless it benefits some other education - related institution such as Fernbank Science Center and Dunwoody Nature Center. Ask before you try to report these as hours.
- Board Member/Officer hours accumulated assisting other non-related organizations (such as incorporated, private groups)
- Anything where you are being paid does not count as volunteer hours (e.g. teachers during school hours)
- Any classes/workshops over ten hours